

**ADMISSION SCHEDULE FOR ADMISSION INTO DIFFERENT UNDERGRADUATE COURSES FOR THE ACADEMIC SESSION 2024-25**

**(Students who have passed H.S, or equivalent examinations in 2022, 2023 & 2024 are only eligible to apply)**

It is hereby notified for all concerned that the online admission into different undergraduate courses (B.A. / B.Sc. / B.Com.) for the academic session 2024-25 will be done as per the following schedule:

Sl. No.	Particulars	Date
1	ONLINE SUBMISSION of APPLICATION Starts at 11 a.m.	08/09/2024
2	ONLINE SUBMISSION of APPLICATION will be Closed at 11:59 pm midnight	15/09/2024
3	Publication of Provisional Merit List for all Undergraduate Courses (Subject & Category wise)	16/09/2024
4	In case of any mistake/error in Provisional Merit List published on 16/09/2024, candidates have to contact college through E-mail and submit application addressed to the Principal within	17/09/2024 up to 3 p.m.
5	Publication of Final Merit List for all Undergraduate Courses (Subject & Category wise)	18/09/2024
<b>ONLINE ADMISSION PROCESS FOR ALL COURSES</b>		
<b>1<sup>st</sup> Phase of E-counselling for B.A/ B.Sc. /B.Com (UNRESERVED &amp; ALL RESERVED CATEGORIES)</b>		
6	Publication of 1 <sup>st</sup> list of eligible candidates for E-counselling of all Undergraduate Courses.	19/09/2024
7	Date of payment of Admission Fees through Online Payment mode	19/09/2024 and 20/09/2024 (up to 11:59 pm midnight)
<b>2<sup>nd</sup> Phase of E-counselling for B.A/ B.Sc. /B.Com (UNRESERVED &amp; ALL RESERVED CATEGORIES)</b>		
8	Publication of 2 <sup>nd</sup> list of eligible candidates for E-counselling of all Undergraduate Courses.	21/09/2024
9	Date of payment of Admission Fees through Online Payment mode	21/09/2024 and 22/09/2024 (up to 11:59 pm midnight)
10	Verification of testimonials in the College from 11.00 am to 3.00 pm. on 23 <sup>rd</sup> September, 2024.	

**N.B:**

**\*Admission into different courses will be STRICTLY ON THE BASIS OF MERIT AND AVAILABILITY OF SEATS. Publication of names in the merit list does not necessarily assure the right of admission in the applied course.**

Students who have passed H.S, or equivalent examinations in 2022, 2023 & 2024 are only eligible to apply.

Each applicant will have to mention his valid E-mail ID and valid mobile number while submitting his/her Application Form. A student must upload his/her i) Admit Card of class X Exam, ii) H.S. or equivalent mark sheet, iii) one colored Photograph, iv) original Caste and/or PH Certificate (if any) in his/her name, v) EWS certificate from competent authority issued in that particular year (if any). Vi) Aadhaar Card at the time of filling up of Admission Form.

**IN CASE, ANY DISCREPANCY IS FOUND DURING THE VERIFICATION THE CANDIDATURE OF THE CONCERNED CANDIDATE WILL BE CANCELLED AND ADMISSION FEES WILL BE FORFEITED.**

**A SET OF SELF ATTESTED TESTIMONIALS WITH DULY FILLED APPLICATION FORM IS NEEDED TO SUBMIT DURING VERIFICATION AT COLLEGE.**

**ORIGINAL DOCUMENTS TO BE PRODUCED AT THE TIME OF VERIFICATION**

Printed copy of duly filled in Application Form.

H.S. Mark Sheet.

Madhyamik Admit Card/Certificate or Age Proof Certificate.

Madhyamik Mark Sheet.

Student's own Caste / PH Certificate from appropriate authority as per Govt. Rule.

EWS Certificate issued that year by Competent Authority.

One coloured passport size photograph.

Aadhaar Card.

**\*\* The Candidate himself/ herself must be present during verification of testimonials. If in any case, due to any emergency (Hospitalization etc.) the candidate could not appear in classes during verification of testimonials on the stipulated dates, his/her authorised representatives may appear with all original testimonials and supporting documents of hospitalization etc only.**

**\*\*\* The Candidate has to submit cancellation certificate at the time of verification of testimonials, if he/ she was already admitted in another college.**

Sd/-  
**Teacher-in-Charge**  
University B.T. & Evening College  
Cooch Behar